



Board Meeting

Held via videocall

MINUTES

7:15pm – 20 September 2023

Present: Paul Smith (PS), Tom Scott (TS), Peter Bradbury (PB), Richard Marsh (RM), David Lee (DL), Phiroze Mackenzie (PM)

Apologies: Ian Bennett (IB), Neil Seepujak (NS)

Minute		Action
1.0	<p>Minutes of previous meetings</p> <p>The Minutes from the Board meeting held on 15 August 2023 were approved. PS is to send the Minutes to TS for loading to the website.</p>	PS
2.0	<p>Secretary's update</p> <p>PB and PM were asked to provide a short bio each (with optional accompanying photo) for the website.</p>	PB / PM
3.0	<p>Treasurer's update</p> <p>It was noted that the handover of Treasurer duties from Matthew Millward to PB is in progress. It was noted that payment of c£900 for the mural work would show in the August finance update.</p> <p>PB stated that James Silverwood is still the main signatory for the bank account. PB is to arrange for the main signatory to be moved to himself so that he can do any future authorisation of payments. It was agreed that for payments over £100 that two members of the Board require to give authorisation.</p> <p>Regarding PayPal, PB stated that he is expecting authorisation from PayPal imminently, for him to be on the account.</p> <p>PM suggested that there could be two levels of Trust membership e.g. a £10 fee to be a full member and a reduced fee for 'email only' membership (with no annual renewal). PB observed that the administration requirements for this could be a huge ongoing task. It was agreed to consider this further at a future meeting.</p>	PB

<p>4.0</p>	<p>FSA Liaison update</p> <p>A brief discussion took place regarding the issues at the Club, including reference to effectiveness of the Engagement Panel and the lack of investment in the Club's infrastructure and the training facilities. RM suggested that the Trust's work to secure the stadium as an Asset of Community Value is perhaps underplayed. In addition, RM stated that the FSA typically take a 'softly, softly' / constructive approach to engagement with football clubs and the EFL.</p> <p>It was noted that RM is to contact the Sheffield City Council Safety Advisory Group (SAG) and it was noted that the SAG is keen to have a fan representative; it was agreed that the Trust should look to become members.</p> <p>Some discussion took place regarding situations such as Bury FC / Macclesfield Town FC and the establishment of a 'phoenix' club as 'backstop' in the event of the Club going into administration; it was agreed to discuss this with the FSA at the planned meeting on 30 September 2023.</p> <p>DL mentioned that he had had recent communication with Sir Jim Ratcliffe's PA and had forwarded on the Chairman's latest statement for his information.</p>	<p>RM</p>
<p>5.0</p>	<p>Communications update</p> <p>TS mentioned that an individual has offered to help the Trust regarding a refresh of the Trust's website, including the introduction of a member log-in area (e.g. where members could manage their membership renewal). It was noted that the individual's company develops websites and, as such, this casual appointment was approved.</p> <p>Regarding the proposed member survey, it was noted that this was nearly ready to be issued. A brief discussion took place regarding the possible addition of an extra question about protests, but it was agreed not to include this. It was agreed for the survey to be issued on Friday 22 September 2023; PS and TS are to arrange this.</p>	<p>PS / TS</p>
<p>6.0</p>	<p>Community update</p> <p>It was noted that the Jose Semedo mural was completed at the end of August and that it has been very well received. TS is to collate a list of artists and locations that have been offered for future murals.</p> <p>Regarding stalls at home match days, DL and PB are to consider the costings required to stock the stalls with promotional items e.g. flag banner, 'credit cards' etc.</p> <p><i>Post meeting note: DL has mentioned that he sent some costings (c£2k per stall) to TS and Matthew Millward at the end of last season.</i></p>	<p>TS</p> <p>DL / PB</p>
<p>7.0</p>	<p>Diversity / inclusion update</p> <p>TS is to invite a representative from the SWFC Women's Supporters' Group to the next Board meeting.</p>	<p>TS</p>

8.0	Next meetings The meeting with the FSA at 11am on 30 September 2023 was noted. It was agreed to invite the SWFC Women's Supporters' Group and Rainbow Owls to the meeting, given their association with the FSA. It was agreed to hold the next meeting via Zoom on Tuesday 10 October at 7pm. The meeting closed at 8:20pm.	
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