

SWFC Trust Board 18 August 2021

Present: Steve Walmsley, Gary Slinn, Jenni Smith, Matt Millward, Nick Hopewell, David Lee, Deborah Dilworth (FSA) for items 4 and 5.

Apologies: Tom Scott, Paul Smith.

Draft Minutes of 21 June 2021 were approved as a correct record.

Matters Arising

- The information to members re season ticket refunds had been sent out and we are aware of some members pursuing refunds via a Civil Money Claim. We had received an email from The Star on the refunds issue. Steve to follow up. **SW**

Draft AGM Minutes

The draft minutes of the AGM were approved for the purposes of being a draft to be shared with Trust members. The minutes must be approved as a correct record at the next AGM.

Board Capacity, Resilience and Wellbeing

The board discussed with Deborah our experiences over the last 12 months and how some of the challenges faced have impacted on Board members. We identified the need to:

- Maintain our focus on our key purposes and focus on the positives
- Not accept abuse
- Identify training and development needs and fund them
- Can have up to 3 people on the FSA email loop to network
- Utilise the Canaries Trust Mental Health Hub
- Talk to other Trusts who have faced similar challenges

Board members thanked Debs for her contribution.

Even if one Board position is filled at this meeting, we still have 3 vacancies for co-option and we will proceed to advertising these amongst the membership. **SW**

The Club Engagement Panel

The board discussed recent correspondence from the club and how to respond to it. Trust will not withdraw from the EP, the club will have to remove the Trust. We believe removal is not justified by the circumstances and will reply accordingly. If we are removed from the Panel we will focus on our community benefit agenda but will continue to raise matters of importance directly with the club.

SW to respond to the club.

Appointment of Trust Secretary

Following an advert a candidate had put himself forward and had been interviewed. David Snell has relevant experience from his previous work and is keen to play a part. Board agreed to appoint David to the role of Secretary. **SW to arrange for appointment and induction.**

Co-option of Board members

Richard Marsh had indicated a interest and following a meeting with him the Board approved Richard's appointment to the Board. **SW to make the necessary arrangements and complete induction process with Paul.**

Allocation of Board Roles

The following appointments were confirmed:

Steve – Chair and FSA Liaison

Tom and Jenni – Communications and Website

Matt – Treasurer and Membership

Agreed to form a Sub-group to direct our Community and Diversity activities, the group to be Gary, Nick, David and Richard. Group to pick up Women's Game issues.

Secretary – David Snell (Non-voting member)

Associate Secretary – Paul Smith (Non-voting member)

Female Fans Representative – Vacant

Women's Game Lead – Vacant

It was agreed that we need a Project Lead if possible and we will need to try to recruit someone.

When Engagement Panel position has been clarified, we will need to appoint a new representative if needed.

Trust Work Plan

A draft work plan had been shared. Comments are still welcomed. **All**. Agreed it would be useful to arrange an actual physical meeting to discuss the plan. Possibly prior to a home game in September? **SW to explore possibilities for the get together.**

Organisation and Support for Volunteers

Noted that this is key piece of work in support of Board capacity. **Gary and Jenni to complete.**

Annual Return for FCA

Matt and Steve to meet separately to complete this and involve the Secretary and Associate Secretary in this. **MW and SW**

Urgent Action Committee Decision

The Urgent Action Committee decision for the SWFC Community Programme Charity Evening was noted with no comments being recorded other than the event was a positive experience. Gary and David had attended to represent the Trust Board.

Board Officer Reports

- **Finance** – July accounts had been circulated. Further work to do in trying to sort complexities re Paypal and Stripe systems.
- **In-box** – Gary to monitor the Trust email in-box and to reply or re-direct as appropriate.

Next Meeting

It was agreed the next meeting will be on Wednesday 22 September 2021 at 7.15pm – 9pm. **SW**