

## Sheffield Wednesday Supporters Trust

### Minutes Trust Board Meeting - Virtual Meeting

8:00pm –22/06/22

**Present:** Steve Walmsley (SW), Matt Millward (MM), Tom Scott (TS), Ian Bennet (IB)

**Apologies:** Jenni Smith (JSm), Robert Moore (RM), David Lee (DL), Richard Marsh (RM), Nick Hopewell (NH),

		Action
<b>1.0</b>	<b>Minutes of the last meeting</b>  The notes of the Board Meeting on 19/05/22 approved.	All
<b>2.0</b>	<b>Matters Arising</b>	
<b>3.0</b>	<b>Marketing/Recruitment campaign for Board Members</b>	
<b>4.0</b>	<b>Draft Annual Report</b> <ul style="list-style-type: none"><li>● An “olive branch” to the Club management to be included in the Annual Report.<ul style="list-style-type: none"><li>- If included in the Annual Report, when should this be included: before or after the AGM?</li><li>- Tactically, this should be done after the AGM</li><li>- Addressing accountability &amp; transparency re the Club</li><li>- Report “In the interest of the club” to be published after the AGM.</li></ul></li> <li>● The FCA’s change of rules has been added to the website.</li></ul>	IB/SW
<b>5.0</b>	<b>Financial Report</b>  Projected completion of Financial Report: end of the week <ul style="list-style-type: none"><li>● To be ready for signing by next week</li><li>● Aiming to have a finalized report ready by July 1 or 2</li><li>● To be released with the AGM agenda and added to the site (by the 5th of July at the latest).</li><li>● Sent to the FCA by the end of October.</li></ul>	



11.0	<b>Planning of future Board Meetings</b> Booking in the future meeting times: - Stick to Thursday's - 8:00pm suggested	SW/IB
12.0	<b>Handover Arrangements</b> First Board meeting after the AGM will be in August: - Who will be Chair? - Choose an interim Chair* (one of the elected directors) - Email to ask if anyone would like to volunteer as interim Chair between AGM and the next board meeting. - Nick, Matt, Tom, David, Ian, Richard will be continuing with the Board. - Proposed date for first board meeting after AGM - 21st of July.	SW
13.0	<b>A.O.B</b> Community involvement ideas: <ul style="list-style-type: none"> <li>● Focusing on diversity, or the woman's game in collaboration with the Club management.</li> <li>● Community program to encourage involvement             <ul style="list-style-type: none"> <li>- Offer to do it in partnership with the club</li> </ul> </li> </ul>	IB
14.0	<b>Time &amp; Place of Next Meeting</b> The next meeting will be the <u>19th of July</u> for the AGM	