

# Sheffield Wednesday Supporters Trust

## Minutes Trust Board Meeting

### Virtual Meeting

7:00pm 16<sup>th</sup> July 2020

Present: Steve Walmsley (SW), James Silverwood (JS), Tom Scott (TS), Jenni Smith (JSm), Tom Hocking (TH), Matt Millward (MM).

		Action
<b>1.0</b>	<b>Minutes of the last meeting</b>  The notes of the Board Meeting on 7 <sup>th</sup> July 2020 were approved as a correct record	
<b>2.0</b>	<b>Matters Arising</b>	
<b>2.1</b>	Discussed GDPR in relation to recruitment of members. Agreed to double check that Privacy and Data Retention Policies are appropriate and then to ensure they are available on the Trust Website	MM/TS
	Tom S to explore a separate Google Drive for the storing of membership data.	TS
	Jenni had spoken with a person involved with antiracistowls. It was agreed that the Trust will email to indicate possible Trust anti-racism initiatives in order to seek the views of the antiracistowls collective as to whether they may wish to support.	JSm
	James had been working on publication of positions/ideas from the Trust. To agenda for the next meeting.	JS

<b>3.0</b>	<b>Changes to Board Roles</b>	
<b>3.1</b>	Ian has written to the Trust Board indicating his decision to step down. The Board wanted to place on record their appreciation for the significant contribution that Ian has made in ensuring the Trust has become established, being one of the key people who have helped in this endeavour before moving on. Steve to write to Ian accordingly and to change signatories with the bank account.	SW
<b>3.2</b>	James was unanimously appointed to the role of Chair and Tom S was similarly appointed Vice-Chair. It was noted that James will be taking some paternity leave in November 2020.	SW
<b>3.3</b>	It was noted that we need to recruit some new members of the Interim Board to spread the workload and that the on-line launch of the Trust may present as a useful opportunity in this regard. A person to lead on the website would be helpful.	SW
<b>4.0</b>	<b>Engagement with the club</b>	
<b>4.1</b>	The club had agreed to an arrangement of regular meetings with the Trust. We will seek to establish the next one asap. We envisage two different types of meetings: some related to strategy and some related to more detailed matters.	JS
<b>4.2</b>	We are working towards the club being a community club again as, in the new circumstances, where financial investment from an owner will be limited, engaged and committed fans need to be enabled to play an active part in the life of the club. We need to articulate what are key success factors for a community club and seek to gain club support to take appropriate action.	JS
<b>4.3</b>	Whatever the EFL Disciplinary Commission/Appeal decides the club's circumstances are changing. Fans need to better understand what will be the club strategy for these new circumstances and how will fans be engaged in this so that they understand what is being done and why, both long term and short term. This is a key role for the Trust.	JS

<b>4.0</b>	<p><b>Urgent Action Decisions</b></p> <p>Steve had drafted a constitution for an Urgent Action Committee to enable urgent decisions to be made between board meetings in a way which is open and accountable. Board members fed back comments. Steve to make amends and present to next meeting for approval</p>	SW
<b>5.0</b>	<p><b>Board Development</b></p> <p>Board discussed the number and type of board roles we might establish on the back of drafting work Steve had done from looking at other Trusts and our own needs. Steve to firm up the proposals asap to try to build on the Trust launch and possibly recruit new Board members.</p>	SW
<b>6.0</b>	<p><b>Translating Trust Strategy into Action</b></p> <p>It was recognised that we need to start to flesh the Trust Strategy out into action planning but it was agreed it might be best to pursue this when Board roles have been allocated (see item 5 above). It was agreed that Board members were reminded of the need to advise Steve of any preferences they had in relation to Strategy Themes</p>	All/SW
<b>7.0</b>	<p><b>On-line Launch</b></p> <p>The Trust bank account is now active and working. The payments system for membership is working too. Board agreed to launch the Trust on-line this coming weekend. Circumstances dictate this will be truncated compared to the original planned launch plan but we need to do it now.</p>	JSm

<p><b>8.0</b></p>	<p>Jenni had developed a draft video to promote the message of Coming Together – this needs some further work but it is looking good.</p> <p><b>EFL Disciplinary Commission</b></p> <p>James had drafted various possible statements to address the possible scenarios. James will finalise these asap.</p>	<p>JSm</p> <p>JS</p>
<p><b>9.0</b></p>	<p><b>Next Board Meeting</b></p> <p>The current circumstances surrounding the club are challenging and outcomes are unknown. It was agreed that we may need to call a meeting of the Board as and when needed and therefore a date and time was not fixed but left flexible.</p>	<p>SW</p>

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